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SANTA BARBARA • SANTA CRUZ

DEPARTMENT OF CHEMISTRY

DAVIS, CALIFORNIA 95616

Memorandum

		memorandam		
DATE:	3/27/2017	3/27/2017		
TO:	Audrey, Brad, Eugene, Lilian, Logan, Matt, Michael, Rodger, Shuo, Victoria, Yang			
FROM:	Gang-yu, 4-9678			
SUBJECT:	Group meeting, Fridays at 9:00 – 11:30 am, Chem. 172, unless notified.			
6/30	Logan	Research update		
	Eugene	Research update		
7/3	Quarterly report Due	-		
7/7	Shuo	Research update		
	Brad	Research update		
7/14 <mark>(rm 161</mark>)) William	Research update		
	Victoria	Bioincubator items and Research update		
7/21 <mark>(rm 161</mark>)) Eugene	Computer items and Au Nanowire FINAL report		
	Shuo	Research update		
7/28 <mark>(rm 161</mark>)) Roger	Calibration of microfluidic injection		
	Logan	Research update		
8/4	Lilian	CytoInstrument update and research update		
	Audrey	Research update		
8/11	Michael	Research update		
	Matt	Research update		
8/18	TBA			
<mark>8/25</mark>	TBA			
9/1	Yang	Research update		
	Logan	Research update		
9/8	Roger	Research update		
	Audrey	Safety items and research updateeee		
9/15	Shuo	Research update		
	Brad	Research update		
9/22	Victoria	Research update (Dominik team comes at 10am)		
	Yang	Research update		
9/29	Matt	Research update		
	Logan	Research update		
10/2	Quarterly report due			
10/6	Eugene	Computer and Research update		
	Lilian	Research update (Kent team comes at 10am)		

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Equipment

People who are responsible

Overall Duty:

Overun Duejv	
Lab Safety	Audrey / Eugene / Victoria
Chemicals	Eugene / Audrey
Biochemicals	Victoria (part of safety)
PPE duties	Victoria / Brad
Laser duties	Logan / Roger
Electronic parts	Eugene / Lilian
Mechanic parts and shops	Audrey / Logan
IT and communication	Eugene
AFM tips	Audrey
SIF assist	Yang
Lab clean-up/facility	Shuo
Group party coordinator	Vicky/Audrey
Group meeting record	by speaker's request, or Michael by default
Group CRN #s	Michael
Poster coordinator	Shuo/Audrey
	-

Lab 31:

CHM-AFMShuo / MattNLP 200Shuo / RodgerMicrofluidic AFMLilian / Roger/EugeneContact Angle instrumentsEugene / Brad

Lab 17:Liu lab NSOM/AFMAudrey / VictoriaAsylum AFMsYang / ShuoOptical and Fluorescence MicroscopeRodger / EugeneEG&GYang / LilianLamellar hoodLilian / Yang

<u>Lab 25:</u>	
Evaporator	Shuo / Michael
MilliQ water supply	Lilian / Vicky

<u>Annex 0480:</u>	
STM(UHV)	Michael / TBA
STM(ambient)	Michael / TBA
UHV and STM parts	Marshall / TBA

Others

Michael and Vicky

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Literatures and readings

Audrey I our own topic, ACS Nano, Sina	Audrey	Your own topic, ACS Nano, Small
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- Eugene Your own topic, Ultramicroscopy, Biophysical J.
- Lilian Your own topic, Nano Letters, ACS Nano
- Logan Your own topic, Biophysical J., JPC
- Michael Your own topic, J. Biochem
- Roger Your own topic, Analytical Chemistry, Biochemistry, Biophys. J.
- Shuo Your own topic, Langmuir, Macromolecules
- Victoria Your own topic, Biochem., PANS
- Yang Your own topic, PNAS, J. Immunology
- Brad Your own topic, TBA

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Weekly meeting schedule with Gang-yu. Pls note that you are <mark>welcome</mark> to come and knock on her door when you need discussion regardless of schedule below!

Monday	2:00pm 3:00pm 4:00pm 5:00pm	Lilian Yang William Shuo
Tuesday	2:00pm 3:00pm	Eugene CytoTeam
Wednesday	2:00pm 3:00pm 4:00pm	Audrey Roger Alan
Thursday	11:00am 3:00pm 4:00pm 5:00pm	Brad 3221 Bainer Matt Michael Logan
Friday	4:00pm 5:00-6:00pm	Vicky walk in